



Date of Reviewal:
Time:
(For Staff Only)

Service Request Form

1. Contact person

Name

Tel

Mobile

E-mail

Line ID

2. Testing Service

- | | |
|--|---|
| <input type="checkbox"/> Cytotoxicity testing (ISO 10993-5) | <input type="checkbox"/> Bioburden testing (ISO 11737-1) |
| <input type="checkbox"/> Hemolysis testing (ASTM F756-17) | <input type="checkbox"/> Bioburden Validation (ISO 11737-1:2018/AMD 1:2021) |
| <input type="checkbox"/> Composition analysis (ASTM F D3516) | <input type="checkbox"/> Sterility testing (ISO 11737-2) |
| <input type="checkbox"/> Agar diffusion (CLSI M02) | <input type="checkbox"/> Broth dilution (CLSI M07) |
| <input type="checkbox"/> Others | |

3. Format of Testing Service

- Regular Service** **Fast track Service**

**Regular* means that the client will receive the service according to the order of sample submission in queue.

***Fast Track* means that the client will receive the test result within 3 weeks from payment date.

4. Details of Sample

- 4.1 Name:
- 4.2 Description:
- 4.3 Type of material (e.g., Plastic, Steel, Textile):
- 4.4 Type of Sample: Medical Device Others (please specify)
- 4.5 Other testing methods beyond those prescribed by the laboratory (if any)
- No Yes (please specify)
- 4.6 Condition of Sample: Normal Abnormal Others (please specify)
- Is the Sample stored in proper packaging? Appropriate Inappropriate (please specify)
- 4.7 Model Grade Color Size / Volume cm / ml
- Feature Lot Number Amount gram / sheet / roll / set
- Manufacturer Country Dealer
- Additional Notes:
- 4.8 Storage condition:
- 4.9 Sterilization of Sample Sterilized
- Is not sterilized, please specify sterilization method
- Autoclave (suitable for samples that can withstand temperature up to 121 °C)
- UV light (suitable for disinfecting only the outer surface of the sample)
- Filter by syringe filter pore size 0.22 um 0.45 um

Note ** No need to sterile for Bioburden testing and Bioburden validation



4.10 Quantity for testing

Test	Surface Area	Weight	Amount
1. Cytotoxicity testing	$\geq 200 \text{ cm}^2$	$\geq 10 \text{ g}$	
2. Hemolysis testing	$\geq 500 \text{ cm}^2$	$\geq 30 \text{ g}$	
3. Composition analysis	$\geq 200 \text{ cm}^2$	$\geq 10 \text{ g}$	
4. Microbiology testing			
4.1 Bioburden testing			$\geq 3 \text{ EA}$
4.2 Bioburden validation			$\geq 10 \text{ EA}$
4.3 Sterility Testing			$\geq 3 \text{ EA}$
4.4 Antibacterial susceptibility testing			
4.4.1 Agar diffusion method		$\geq 10 \text{ EA}$	
4.4.1 Broth dilution method		$\geq 10 \text{ ml}$	

5. Objective

General information
 Research
 Others

(Continue)

Order	Sample Name / Client Sample Code	Quantity per packing unit	Number of packing unit	Test List (Please specify method)

Sender

Receiver

(.....)

(.....)

Date.....

Date.....



ชื่อเอกสาร : Service Request Form

For the Laboratory Supervisor

1. Testing Instruments

- | | |
|---|--|
| <input type="checkbox"/> Is prepared because... | <input type="checkbox"/> Is not prepared because... |
| <input type="checkbox"/> Good condition | <input type="checkbox"/> Not Calibrated |
| <input type="checkbox"/> Calibrated | <input type="checkbox"/> Instruments have problem / broken |
| | <input type="checkbox"/> Work overload |

2. Clarity of the Service Requested

- The request is clear
 The request is unclear

3. Staff

- | | |
|--|---|
| <input type="checkbox"/> Capable because... | <input type="checkbox"/> Incapable because... |
| <input type="checkbox"/> Underwent training | <input type="checkbox"/> Has not performed this test before |
| <input type="checkbox"/> Was already assigned the testing position | <input type="checkbox"/> Has not undergone training |
| | <input type="checkbox"/> Has not been assigned the testing position |

4. Quantity of Task

- Capable of accepting the request
 Capable of accepting the request but may complete slower than usual
 Incapable of accepting the request due to an immense backlog

Conclusion

- Ready
 Not Ready

Notes:

.....
.....

Signed Reviewer
(.....)
Laboratory Supervisor
Date.....

Signed Acknowledged
(.....)
Laboratory Manager
Date.....